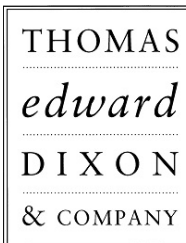


2020/21 PERSONAL TAX RETURN QUESTIONNAIRE



Full name:

This questionnaire covers the period from **6th April 2020** to **5th April 2021**

Please answer **all** questions and return to me. Where you answer 'Yes' to any questions please ensure that you **forward supporting documents and/or records** as indicated.

	No	Yes	<i>If 'yes' please provide:</i>	Encl.
1. <u>Employment Income</u>				
a) Did you receive income as a director or employee under PAYE?				<i>Form P60 or P45 for 2020/21</i>
b) Did you receive taxable Benefits in Kind (BIK's)?				<i>Form P11D for 2020/21</i>
2. <u>Self employment / Partnership Profits</u>				
a) Did you receive income from Self Employment and/or a Partnership?				<i>Full records</i>
b) Did you start or cease a business after 5th April 2020				<i>Full details of change</i>
3. <u>Income from Land and Property</u>				
a) Did you receive rent or other income from property and/or land?				<i>Details of income and expenditure</i>
b) Do you pay interest on loans relating to the above property or land?				<i>Statements of interest paid</i>
4. <u>Interest Received</u>				
a) Did you receive interest from a bank or building society?				<i>Tax certificate or copies of statements</i>
b) Did you receive any other interest?				<i>Tax certificate or copies of statements</i>
5. <u>Dividends</u>				
a) Did you receive dividends from any company shareholdings?				<i>Dividend vouchers (unless we prepare them)</i>
6. <u>Pensions and State Benefits</u>				
a) Did you receive a state pension?				<i>Full details of amounts received</i>
b) Did you receive a personal / occupational pension?				<i>Form P60 for 2020/21</i>
c) Did you receive any unemployment benefits?				<i>Statement of benefits</i>
d) Were you or your partner in receipt of child benefit?				<i>Amounts received and no. of children</i>
e) Did you receive any other taxable social security benefits?				<i>Full details of amounts received</i>
7. <u>Capital Gains</u>				
a) Did you sell or gift any capital assets? (e.g. shares, property, antiques, paintings)				<i>Full details & supporting documents</i>
8. <u>Contributions to Pension Schemes</u>				
a) Did you make contributions towards a private pension / retirement annuity during the year?				<i>Full details of contributions</i>
9. <u>Other Information</u>				
a) Did you make any donations during the year and indicate 'Gift Aid'?				<i>Full details of donations</i>
b) Has your marital status changed since 6th April 2020?				<i>Full details</i>
c) Do you have an outstanding student loan?				<i>Full details</i>
d) Are there any other circumstances that you think may be relevant to your tax affairs?				<i>Full details</i>

I confirm I have disclosed and provided all the relevant information

Signed

Dated